

# WISCONSIN SWIMMING, INC.

## Title: Meet Sanctions

## Policy Number 1

<b>Effective Date:</b>	May 1, 1997	<b>Supersede Date:</b>	New
Revision Date:	January 28, 2003		1.6
	April 23, 2003		1.4.2
	April 26, 2005		1.4.2
	June 27, 2006		1.4.1B
	June 23, 2009		1.6
	October 26, 2010		1.1.1, 1.1.2, & 1.4.1

**Scope:** This policy provides direction to LSC members for all elements relating to Meet Sanctions/Approvals.

### *1.1 Issuance of Meet Sanctions/Approvals*

1.1.1 Meet Sanction: A permit issued by the LSC to a USA Swimming member to conduct a Meet in conformance with all USA Swimming and LSC policies, in which all participants are current members of USA Swimming.

A. The following clause will appear on all sanction application forms and on all forms upon which official sanctions are granted: “In granting this sanction, it is understood and agreed that USA Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.”

1.1.2 Meet Approval: A permit issued by the LSC for a Meet conducted in conformance with USA Swimming Technical Rules and LSC policies, in which both current USA Swimming members and non-members may compete.

A. The following clause will appear on all approval application forms and on all forms upon which official approvals are granted: “In granting this approval, it is understood and agreed that USA Swimming shall be free and held harmless from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event.”

1.1.3 Sanctions for Meets are issued by the Local Swimming Committee (LSC) Sanctioning Officer, to current member clubs of the LSC, Wisconsin Swimming, Inc. (WSI). Approvals may be issued if the Meets are conducted in accordance with USA Swimming Rule 202.4. In accepting a sanction/approval, a Meet Host agrees to abide by and enforce the definition as set in Section 1.1.1 or 1.1.2 above. In a sanctioned or an approved Meet, if any disparity exists between USA Swimming Rules and LSC Rules, the USA Swimming Rules prevail.

### *1.2 Sanction/Approval Fees*

1.2.1 Fees are required for both approved and sanctioned Swim Meets involving four or more teams.

A. A sanction/approval fee of twenty dollars (\$20) must accompany each Meet Bid submitted to the Administrative Chair. A Swim Meet involving four (4) or more

teams shall pay the designated fee. The fee will be waived if no entry fees are charged.

- B. A two-thirds vote of the LSC House of Delegates can exempt a sanction/approval fee.

### ***1.3 Description of Sanction/Approval***

- 1.3.1 The sanction or approval shall consist of a formal contract specifying the terms and conditions under which the Meet Host is authorized to hold the swimming competition.

### ***1.4 Obtaining a Sanction/Approval***

#### ***1.4.1 To obtain a Sanction***

- A. To Obtain a Sanction: A Meet Host must send a copy of the proposed Meet Announcement listing Meet details to the LSC Sanctioning Officer and, for a LSC Championship Meet, to the Age Group Chairman and Senior Chairman. Any exceptions to LSC and USA Swimming regulations must be identified for the Sanctioning Officer at the time the sanction is requested. After the Meet Announcement is approved by the Sanctioning Officer, and, for LSC Championship Meets, by the Age Group Chairman and the Senior Chairman, a sanction number will be issued. All sanctions for LSC Championship Meets must be requested sixty (60) days prior to the Meet to allow for ordering of medals.
- B. To Obtain an Approval: A Meet Host must send a copy of the proposed Meet Announcement listing Meet details to the LSC Sanctioning Officer. USA Swimming's Form F ("Meet Approval Request to Program Operations") also must accompany any request for an approved Meet. Any exceptions to LSC and USA Swimming regulations by the Meet Host must be identified for the Sanctioning Officer at the time the approval is requested.
- C. A Meet Host accepting entry reservations, must submit the Meet Announcement to the Sanctioning Officer by August 1<sup>st</sup> for Fall/Winter Season and by February 1<sup>st</sup> for the Spring/Summer. The Sanctioning Officer or designee shall review and approve or deny the sanction/approval request at least two (2) weeks prior to the Meet Reservation Date for the appropriate season.

### ***1.5 Sanctions of Time Trials, Dual Meets, Triangular Meets, and Intrasquad Meets***

- 1.5.1 A request for both approved and sanctioned time trials, dual and triangular Meets, and intrasquad Meets must be requested in writing directly from the Sanctioning Officer and must be postmarked at least four (4) days prior to the date of competition. Single team competition results may not be used for NTVs.

### ***1.6 Meet Profits and Losses***

- 1.6.1 All profits and/or losses shall be the sole responsibility of the various Meet Hosts.

### ***1.7 Responsibilities of Sanction Holder***

- 1.7.1 Member clubs of WSI who obtain sanctions for any Meets are responsible for the actions of their officers, coaches, and agents, in conducting a Meet within the Rules of USA Swimming, the LSC, and the sanction limitations specified by the Sanctioning Officer. A fine may be assessed on a sanction holder by the Sanctioning Officer for violation of the terms of the sanction. Moneys collected shall be deposited in the LSC General Fund.

**1.8 Meet Director's Responsibility for Records**

- 1.8.1 The Meet Director has the responsibility to retain for ninety (90) days the original Meet Final Results including the electronic timing print out (touch pad and back-up button information, if available) and the seed cards or equivalent.

**1.9 Sanction Modifications**

- 1.9.1 The Meet Committee and Meet Officials shall not have the authority to modify or waive the sanctioned Meet Information. This is the sole prerogative of the Sanctioning Officer.

Reason for Change:

January 28, 2003	1.6:	Amended Meet Final Results Requirements to modify electronic distribution to LSC Officers and to eliminate Hy-Tek specific language for electronic distribution.
April 23, 2003	1.4.2	Amended Distance Rule to include additional distance events for 11-12 age group and to clarify its application.
April 26, 2005	1.4.2	Housekeeping to correct paragraph numbering
June 27, 2006	1.4.1	Add 1.4.1B to require Meet Information with Meet Bid for Meet accepting entry reservations
	1.4.2	Delete Distance Rule
June 23, 2009	1.6	Meet final Results Requirements deleted in its entirety as no contained in 2.4.
October 26, 2010	1.1.1 & 1.1.2	Separate issuing sanction from issuing approval and adding statement to hold harmless from damages
	1.4.1	Distinguish between obtaining a sanction and an approval.